Book online

1. <u>Search</u> for a suitable course based the attendee's age, swimming experience / ability. If you are unsure about what swimming stage is right, <u>contact us</u> to find out more.

2. Select your preferred location (pool) and select *Swimming Lessons* – click 'Show Centres'.

3. From here you can filter the type of swimming lesson you require based on:
   - Day of the week
   - Required stage

   You can switch location by clicking on 'Go back to search'.

   Once you have found a suitable course, click 'Book this course'.

   If you have a second child, search for another course.

4. When you are finished with your selection click 'Check out'.

   You are then taken to our sign in / registration screen – HOME PORTAL.
   a. If you already have a Home Portal account, sign in. Select who will be attending this course. Go to 5.
   b. If you are new to Home Portal, register for an account. If registering for an account, continue from 6.

5. Enter the attendee details (i.e. the person who is attending a course). Answer all the relevant sections, click next.

6. Here you will enter the name of the person attending the course.

   If you still have a second boking to make for another swimmer, you can search for a suitable course for this swimmer by clicking on 'Back to Courses'.

   Select payment and click continue.

7. The payment summary page explains the breakdown of your first payment and ongoing direct debit charges.

8. Enter your payment details and click confirm.